



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



**Elangeni
College**

Technical and Vocational
Education and Training

An ISO 9001 and OSHAS 18001 certified organisation

PART TIME LECTURERS

NB : Candidate who applied last year December (2017) need not to apply.

Applications are invited from suitable person (s) to lecturer on part time bases in business studies between N4- N6

Appointed candidate will be expected to teach up to 50 hours at a rate of R200 per hour.

Classes are conducted between 15h00 until 20h00 daily

Requirements

- Senior certificate and a relevant Diploma / Degree (M+3 REQV 13)
- Teaching qualification and / or experience on the field you are applying for would be an added advantage.
- Selected candidate will be required to register with SACE within a period of 1 month of their employment

Duties

- Lecture up to 50 hours
- Responsible for assessments and marking
- Maintain POA and POE in line with college processes
- Maintain order and discipline in the classroom
- And other relevant duties associated with the position

Business Studies

Management Assistant	Subject	N4	Campus	N5	Campus	N6	Campus
ref no : HRM 11/2018	Information Processing	X	Inanda	X	KM	X	Inanda
ref no : HRM 12/2018	Office Practice	X	KM	X	MPUM	X	PTN
ref no : HRM 13/2018	Communication	X	KD	X	NDW	X	KM
ref no : HRM 14/2018	Computer Practice	X	MPUM	X		X	MPUM
ref no : HRM 15/2018	Entrepreneurship & Business Management		NDWE			X	KD only

Financial Management**Subject**

ref no : HRM	16/2018	Financial Accounting	X	KD	X	KM	X	KM
ref no : HRM	17/2018	Computerized Financial System	X	KM	X	PTN	X	PTN
ref no : HRM	18/2018	Management Communication	X	PTN				
ref no :HRM	19/2018	Entrepreneurship & Business Management	X		X		X	
ref no :HRM	20/2018	Cost & Management Accounting			X		X	

Human Resources Management

ref no: HRM	21/2018	Management Communication	x	KD	x	KM	x	KM
ref no: HRM	22/2018	Personal Management	X	KM	X		X	KD
ref no :HRM	23/2018	Computer Practice	X		X		X	PTN
ref no :HRM	24/2018	Entrepreneurship & Business Management	X				X	
ref no : HRM	25/2018	Personnel Training			X		X	
ref no: HRM	26/2018	Labour Relations	X		X		X	

Business Management

ref no : HRM	27/2018	Financial Accounting (Not for Qadi)	x	INANDA	x	INANDA	x	INANDA
ref no : HRM	28/2018	Entrepreneurship & Business Management	X	MPUM	X	KD	X	PTN
ref no : HRM	29/2018	Computer Practice (Not for KD)	X	NDW	X	PTN	X	NDW
ref no : HRM	30/2018	Management Communication	X	PTN		QADI		QADI
ref no : HRM	31/2018	Intro Accounting (QADI only)	X	QADI				MPUM
ref no : HRM	32/2018	Sales Management			x		x	
ref no : HMR	33/2018	Mercantile Law (Only Inanda & PTN)	x					
ref no : HRM	34/2018	Public Relations (Only Qadi)			X			
ref no : HRM	35/2018	Cost & Management Accounting (Only KD)			X		X	

Public Management

ref no : HRM	36/2018	Public Administration	x	NDW	X	MPUM	X	MPUM
ref no : HRM	37/2018	Management Communication	X	MPUM		QADI		QADI
ref no : HRM	38/2018	Computer Practice	X	QADI		NDW		NDW
ref no : HRM	39/2018	Entrepreneurship & Business Management	X	INANDA				
ref no : HRM	40/2018	Public Finance		PTN	X		X	
ref no : HRM	41/2018	Municipal Administration			X		X	
ref no : HRM	42/2018	Public Relations			X			
ref no : HRM	43/2018	Public Law						

CLOSIN DATE : 04 July 2018