

The Elangeni TVET College hereby invites applications from suitably qualified lecturers, in terms of skills and other inherent job requirements. If you have the qualification/s and skills commensurate with the below mentioned programs, kindly send your application as below specified.

HYBRID BLENDED TEACHING AND LEARNING
ADVERT FOR TUTORS: Online & Face to Face [Contact] – Part – time fixed term contracts

Applications are invited for various subjects teaching positions for the posts of:

eTutors (Online tutors) and Face to Face contact teaching in the Distance Mode of delivery.

Nated / NCV subjects (Business, Utility and Engineering) are available, and applicants are invited to apply:

RATE OF PAYMENT

- Lecturers - Payment: R 253 per hour
- Invigilation: R 210 per 3-hour session for Internal exam]
- Invigilation: ICASS [1 hour]: R 150 per hour
- To teach 14 Hours for theory subjects and 16 Hours for practical subjects – Business Studies
- To teach 12 Hours for all Engineering subjects.

The minimum requirements are indicated below.

Minimum Requirements

- Relevant degree/diploma •
- Submission of a five-minute video recording of a lecture presented by the applicant (video clip must be posted on YouTube)
- Access to laptop & Reliable connectivity

Recommendations

Previous online facilitation experience • Working knowledge of MS TEAMS and MS GOOGLE MEET and ZOOM

Teaching qualification • SACE registration

Main objectives and key functions

- Tutor (teach online and Face to Face) Distance Nated / NCV students and help them accumulate their ICASS mark
- Initiate, promote and maintain subject-specific teaching and learning via the identified delivery mode
- Develop and mark student assessments based on the latest ICASS / Syllabus guidelines
- Develop learning material as and when required for the subject contracted for

- Create maintain and document lecturers POA & assist students in developing and maintaining a PoE
- Evaluate student's progress in order to see where academic support is required
- Ensure that all student queries are resolved timeously
- Report on a weekly basis using the prescribed format.
- Ensure quality service delivery in teaching and learning.

FULL NAME OF SUBJECT	N LEVEL	DELIVERY MODE [dual format]	Campus
MATHEMATICS	N2	BLENDED HYBRID MODE FACE TO FACEAND ONLINE VIA MS TEAMS MODE	Pinetown- all N2, N3 and N4
HRM 144/2024 ENGINEERING SCIENCE	N2		
HRM 145/2024 ENGINEERING DRAWING	N2		
HRM 146/2024 MOTOR TRADE THEORY	N2		
HRM 147/2024 WATER AND WASTE WATER TREATMENT	N2		
HRM 148/2024 PLANT OPERATION THEORY	N2		
HRM 149/2024 BUILDING SCIENCE	N2		
HRM 150/2024 MATHEMATICS	N3		
HRM 151/2024 ENGINEERING SCIENCE	N3		

HRM 152/2024 INDUSTRIAL ELECTRONICS	N3		
HRM 153/2024 MATHEMATICS	N4		KwaMashu- all N5 and N6
HRM 154/2024 ENGINEERING SCIENCE	N4		
HRM 155/2024 POWER MACHINE	N5		
HRM 156/2024: MECHANO TECHNOLOGY	N3		
HRM 157/2024 WATER AND WASTE TREATMENT PRACTICE	N3		
HRM 158/2024 PLANT OPERATION	N3		
HRM 159/2024 BUILDING ADMINISTRATION	N4		
HRM160/2024 BUILDING STRUCTURAL SURVEYING	N4		
HRM 161/2024 BUILDING AND STRUCTURAL CONSTRUCTION	N4		
HRM 162/2024 QUANTITY SURVEYING	N4		
HRM 163/2024 STRENGTH AND MATERIALS AND STRUCTURES	N5		
HRM 164/2024 QUANTITY SURVEYING	N5		
HRM 165/2024 BUILDING ADMINISTRATION	N5		
HRM 166/2024 BUILDING STRUCTURAL CONSTRUCTION	N5		

HRM 167/2024 QUANTITY SURVEYING	N6		
HRM 168/2024 BULIDING ADMINISTRATION	N6		
HRM 169/2024 BUILDING AND STRUCTURAL SURVEYING	N6		
HRM 170/2024 MATHEMATICS	N6		

HRM 171/2024 MANAGEMENT COMMUNUCATION	N4		
HRM 172/2024 PUBLIC ADMINISTRATION	N4		
HRM 173/2024 COMPUTER PRACTICE	N4		
HRM 174/2024 ENTREPRENEURSHIP AND BUSINESS MANAGEMENT	N4		

HRM 175/2024 COMMUNICATION	N4	
HRM 176/2024 PERSONNEL MANAGEMENT	N4	
HRM 177/20204 INFORMATION PROCESSING	N4	
HRM 178/2024 FINANCIAL ACCOUNTING	N4	
HRM 179/2024 OFFICE PRACTICE	N4	
HRM 180/2024 COMPUTERISED FINANCIAL SYSTEMS	N4	
HRM 181/2024 PUBLIC FINANCE	N5	
HRM 182/2024 PUBLIC ADMINISTRATION	N5	
HRM 183/2024 MUNICIPAL ADMINISTRATION	N5	
HRM 184/2024 PUBLIC RELATIONS	N5	
HRM 185/2024 SALES MANAGEMENT	N5	
HRM 186/2024 MERCANTILE LAW	N5	
HRM 187/2024 COST AND MAN ACCOUNTING	N5	

HRM 188/2024 FINANACIAL ACCOUNTING	N5	
HRM 189/2024 INFORMATION PROCESSING	N5	
HRM 190/2024 COMMUNICATION	N5	
HRM 191/2024 ENTREPRENEURSHIP AND BUSINESS MANAGEMENT	N5	
HRM 192/2024 OFFICE PRACTICE	N5	
HRM 193/2024 COMPUTERISED FINANCIAL SYSTEM	N5	
HRM 194/2024 INFORMATION PROCESSING	N6	
HRM 195/2024 OFFICE PRACTICE	N6	
HRM 196/2024 COMMUNICATION	N6	
HRM 197/2024 ENTREPRENEURSHIP AND BUSINESS MANAGEMENT	N6	
HRM 198/2024 COMPUTERIZED	N6	

FINANCIAL SYSTEMS		
HRM 199/2024 LABOUR RELATIONS	N6	
HRM 200/2024 LABOUR RELATIONS	N5	
HRM 201/2024 COMPUTER PRACTICE	N5	
HRM 202/2024 COMPUTER PRACTICE	N6	
HRM 203/2024 INCOME TAX	N6	
HRM 204/2024 COST AND MANAGEMENT ACCOUNTING	N6	
HRM 205/2024 PERSONNEL TRAINING	N5	
HRM 206/2024 PERSONNEL TRAINING	N6	

Closing date: 10 July 15h00

DIRECTIONS TO CANDIDATES: Applications must be submitted on the prescribed new Z83 application form available at all government departments. Applications **MUST** be accompanied by a comprehensive CV and copies of ID, qualifications and academic records. **You may apply for more than one program using appropriate reference numbers in one application form. Please note that remaining applications will form part of our database.**

Direct your applications to The Human Resources Manager and hand deliver at 15 Portsmouth Road [Pinetown Central Office] or Email your comprehensive application to EAPRO@Elangeni.edu.za

Enquires: Mr. NE Mkhize [031 492 4363]

FAILURE TO COMPLY WITH THE ABOVE INSTRUCTION WILL DISQUALIFY APPLICANTS.

The college reserves the right not to make any appointments / to withdraw the advert.

The college is an equal opportunity; affirmative action employer whose aim is to promote representative in all occupational categories in the college. The disabled candidates are encouraged to apply.